

DMV Step-by-step Checklist – What To Bring

Our tax collector DMV office is a one stop shop. Vehicle registration, drivers license, and registering to vote are all done in the same building. This will be the process **in the exact order listed below** when you sit and meet with a DMV agent.

● Step 1 – Register Vehicle, RV, Camper or 5th wheel

After registration you will then be assigned and handed a Florida plate. Vehicle license plates are provided in the DMV office and not mailed. You will be able to renew online. You have to register a vehicle, RV, Camper or 5th Wheel in order to obtain a Florida drivers license and to become a Florida resident.

Florida vehicle registration requirements (what to bring):

- Original title - if you have a Lien see step-by-step instructions in step 5 on the FL residency page. Please remember, if you do not have the original title the process to receive it could take up to 3 weeks, depending on the place where it's held.
- Proof of Florida insurance policy.
- Bill of sale on Vehicle/RV if owned less than 6 months.
- Florida VIN verification form if NOT presenting Vehicle/RV in person.

● Step 2 – Driver's License

You will be asked to surrender your out of state DL and potentially take an eye exam. After you receive your FL vehicle license plate the DMV will then issue you a new FL drivers license providing you bring in two of the following:

- Birth certificate or U.S. passport (**must bring this**)
- Mail from institutions (printed or electronic statements are acceptable) such as bank statements, investment accounts, credit card statements, cell phone bills, insurance policy, USPS change of address confirmation, etc.
- Mail from federal, state, county or city government agencies.

● Step 3 – Register to vote

In the same building down the hall, visit the Okaloosa County Supervisor of Elections and register to vote. Their number is 850-689-5600.

Note: As a rule of general advice, consider changing your new Florida address to a local bank, legal wills, estate/financial planners, local veterinarian, local storage, local veteran organization, subscribe to local newspapers, etc.